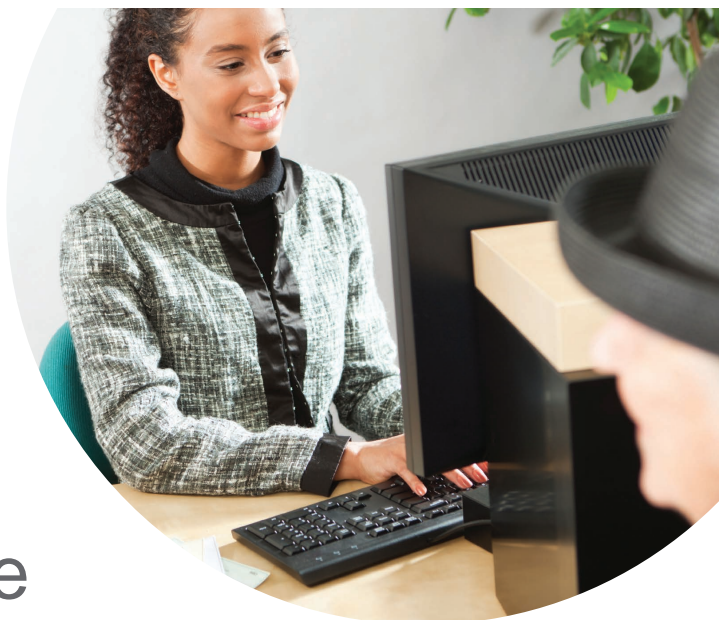


10 Weeks to a New Career in Banking and Customer Service



Bank Teller/Customer Service Certificate

Designed in partnership with local banking institutions to help individuals learn how to succeed and advance in the banking and customer service industries.

Topics include:

- Ø Customer service and sales skills
- Ø Retail math
- Ø Banking concepts
- Ø Computer basics
- Ø Cash handling
- Ø Work skills

Class dates

April 9, 2018 through June 15, 2018 Monday through Thursday (last week M-F)

Class hours

9 am to Noon

Location

1357 University Avenue, Rochester, NY 14607 (about a mile west of the East Avenue Wegmans)

- 1 Fully accessible
- 1 Free on-site parking
- 1 Located on a bus route

Prerequisites: Must be 18 years old and have a high school diploma or GED® (Graduate Educational Development) certificate. Professional workplace attire is expected for all classes.

Program cost: \$1,495 *Scholarships and/or tuition assistance may be available for qualified participants

Once completed, this program offers more than a piece of paper. It offers you the opportunity to become a highly qualified candidate with in-demand skills.

*Limited scholarships available based upon class prerequisites and admission screening meeting.

Contact: Eileen Cooley, Workforce Academy Adult Educator 585.473.2052 extension 1144 or ecooley@rochesterrehab.org.

Register by March 21, 2018 to reserve your seat!