



HERITAGE
CHRISTIAN SERVICES

Job Posting

Employment Specialist

Rochester area

Join the future of Heritage Christian vocational services! Are you interested in an exciting **part-time position** assisting individuals with intellectual disabilities in finding **Employment Solutions**? You can make a difference by encouraging individuals to achieve their goals to secure and maintain meaningful employment opportunities. Apply today to support someone in becoming an integral part of his or her community and to reach his or her dreams through employment.

Basic Responsibilities Include:

- Work with individuals with developmental disabilities both on and off the job site, developing work related skills
- Teach others how to be successful in their job by role modeling and providing ongoing feedback and support

Specific Responsibilities Include:

- Assist individuals in handling day to day responsibilities at the job site
- Facilitate relationships between the individual and employer and co-workers
- Ensure a safe, positive and meaningful work experience for the individual
- Completion of required documentation and communication of pertinent information to the individual and his/her support team

Qualifications:

- **Must** be able to work a **flexible schedule** and able to adapt to a variety of work settings.
- Must be willing to travel to a variety of work sites
- Ability to work independently and be highly organized
- Excellent written and verbal communication skills
- Valid NYS driver license
- HS diploma or equivalency

Hours:

- Vary – **must have flexible availability**
- Days, Evenings and Weekends
- Part-time (**15-25** hours per week)

Apply on www.futureyoucareers.org today!