

Manager of Business and Fund Development

Oak Orchard Health is a Federally Qualified Health Center (FQHC) headquartered in Brockport, NY with other offices in Albion, Lyndonville, Warsaw and Hornell, NY. Services offered include primary care medical in each location, with dental also offered in Brockport, Warsaw and Hornell and vision services in Brockport.

This role will be responsible for developing business growth through marketing and promoting the organization and its providers. Will also design and manage the company's website and Intranet. Frequent community involvement will be required to develop and foster a long-term fund development program.

Will supervise one employee. Schedule is primarily M-F days, but could include occasional evenings or weekends as necessary. It may be occasionally necessary to travel to other Oak Orchard locations in Albion, Lyndonville, Warsaw and Hornell. The major skills needed to perform job: (In priority order)

1. Writing skills with English proficiency
3. Marketing and promotion
2. Public contact
4. Fund development

To apply: Submit cover letter and resume by email: jgrunert@oochc.org