

## **POSITION ANNOUNCEMENT – Support Service for Veterans Families Services Coordinator The Housing Council, Rochester, NY**

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### **Company Overview**

PathStone is a visionary, diverse organization empowering individuals, families and communities to attain economic and social resources for building better lives. Begun in 1969, PathStone is a private, not-for-profit regional community development and human service organization providing services to farmworkers, low-income families and economically depressed communities throughout New York, Pennsylvania, New Jersey, Ohio, Indiana, Vermont, Virginia and Puerto Rico.

**Our Mission** is to build family and individual self-sufficiency by strengthening farmworker, rural and urban communities. PathStone promotes social justice through programs and advocacy.

### **Vision Statement**

Provide housing counseling services from certified housing counselors that include pre and post home purchase education and counseling, mortgage delinquency and default resolution counseling, reverse mortgage, fair housing, rental and homeless counseling. Housing Counselors are trained and approved to provide tools to current and prospective homeowners and renters so that they can make responsible choices to address their housing needs in light of their financial situation.

We are committed to promoting self-sufficiency and housing stability for individuals and families through financial management, affordable housing programs and informed decisions in New York, Pennsylvania, Indiana and Puerto Rico.

### **Core Values**

- All clients have a knowledge of budgeting and managing credit
- All clients have the tools to make informed decisions about housing choice
- High quality counseling services including client advocacy
- Leverage public and private resources

### **Position Summary**

Assist eligible low- income veteran families who are homeless or at risk of becoming homeless to secure and retain permanent, affordable housing. Provide services in support of that goal, including housing counseling; assisting participants in understanding leases; securing utilities; making moving arrangements; providing representative payee services concerning rent and utilities; and engage in mediation and outreach with property owners related to locating or retaining housing. Provide and facilitate referrals for access to benefits and services from other providers, including those with other VA resources and other Federal resources. SSVF services also may include assistance with rent; security or utility deposits, moving or emergency co

### **Requirements**

- Associate degree and one year of experience, or three years relevant experience.
- Veterans preferable.
- Possess basic arithmetic and computer skills, and proficiency with Microsoft Office.



- Knowledgeable of housing programs guidelines and other available housing services.
- Enhances personal knowledge, skills, and abilities; acts upon performance feedback.
- Facilitates diversity and inclusiveness

**Specifications**

PathStone provides a competitive salary and fringe benefit program. The position is available 8/21/17

To apply, please email a detailed cover letter and resume to:

Yisell Fonseca

The Housing Council at PathStone

75 College Ave., 4<sup>th</sup> Floor

Rochester, New York 14607

[yfonseca@pathstone.org](mailto:yfonseca@pathstone.org)

Phone – 585-546-3700 Ext 3032

Fax – 585-546-2946

*Individuals interested in applying for this position must submit a resume to the above listed supervisor on or before:  
8/11/17*

**Authorization Number: 132-17**

Year Round:   
 Seasonal/Temporary:   
 Full Time:   
 Part Time:  # of hours/wk \_\_\_\_

Budgeted Project Code(s) for the Position:  
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