

**Waiters and Waitresses**  
**Mesquite Grill Inc,**  
Order#: NY1206975

Summary: Sells and serves food and beverages in an efficient, professional manner according to restaurant standards by performing the following duties.

Duties and Responsibilities include the following. Other duties may be assigned.

1. Completes all assigned opening/closing side work to prepare dining room, bar, kitchen and service stations for efficient operation during meal periods.
2. Cleans and organizes assigned stations in dining room and bar prior to meal time rush.
3. Applies knowledge of full menu and other restaurant information such as restaurant hours, table numbers and payment options.
4. Uses suggestive selling techniques to offer food specials, menu items, daily desserts and other types of promotions.
5. Serves customers in a professional manner as per training guidelines.
6. Maintains service areas such as the kitchen, dining room, bar and service stations during entire shift.
7. Cross-serves and/or assists team members on an as-needed basis.
8. Carries service trays in an out of kitchen, bar and dining room.
9. Receives customer payments, completes guest check transactions and tenders proper change to customers.
10. Turns in all cash and change transactions at the end of each shift.
11. Communicates health and/or safety concerns/violations immediately to management.
12. Re-stocks items in dining room and bar as needed and alerts kitchen staff and manager of stock shortages.
13. Writes orders on checks
14. Completes alcoholic and non-alcoholic drink orders as necessary.
15. Responsible for clearing tables between customers.
16. Brings salsa and chips out to customers after they are seated.
17. Relays orders to kitchen and serves courses from kitchen and service bars.
18. Performs other duties as assigned.

**Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

To Apply: [hr.mesquite@outlook.com](mailto:hr.mesquite@outlook.com)