



**Job Title:** Web Developer  
**Department:** Information Systems and Technology  
**Direct Reports:** No  
**Reports To:** Applications Development Manager  
**FLSA:** Exempt  
**Effective Date:** 5.15.17

**Position Summary:**

The Web Developer is responsible for applying expert knowledge of ConServe’s application landscape in the development and implementation of Business and IT application improvement initiatives. Under the direction of the Applications Development Manager, the Applications Analyst III actively supports all aspects of project activity through the System Development Life Cycle. This individual also provides coaching and mentoring to enhance the capabilities of all team members.

**Essential Duties & Responsibilities:**

- Enhances staff accomplishments and competence by providing technical and procedural mentoring / guidance for less experienced team members.
- Takes the time to understand business drivers / challenges, recommending technical solutions to solve business problems and improve end user experience.
- Creates, enhances and maintains custom and COTS applications.
- Troubleshoots production issues, identifying root cause and implementing sound technical resolutions in a timely manner.
- Develops relationships with business counterparts, facilitating and collaborating on the resolution of business issues.
- Contributes to team effort by keeping peers and management informed of potential changes that could impact daily operations, staffing needs, schedules or work deliverables.
- Quality control of application system functionality to ensure data integrity and system synergy with all peripheral devices.
- Provide guidance and support the end users in their efforts to become more proficient in the use of the applications.
- Generate Ad-hoc reports as needed.
- Provides reference documentation by writing and maintaining functional and technical specifications.
- Maintains system and programming guidelines by adhering to the software development lifecycle.
- Protects operations by keeping information confidential.
- Adherence to ConServe’s Professional Practices Management System (PPMS), Code of Conduct, and Compliance Program.

**Non-Essential Duties & Responsibilities:**

- Other duties as assigned

*ConServe is an Equal Opportunity Employer (EOE) and is a Drug Free Workplace*

## **Education:**

- High School Diploma or GED
- Bachelor's Degree in Information Technology or equivalent combination of education and related experience.
- Master's Degree in Information Technology or equivalent combination of education and related experience preferred.

## **Skills/ Requirements:**

- Five (5) years of experience in an applications development or configuration management role.
- Ten (10) years of experience in an applications development or configuration management role preferred.
- Five (5) years of experience utilizing C# and ASP.NET to deliver web based solutions preferred.
- C#, MVC, Javascript and Entity Framework experience is strongly preferred.
- Experience writing and troubleshooting complex SQL queries preferred.
- Strong experience with MS SQL Server working with a relational database management system as a developer preferred.
- Demonstrated ability to work independently and multitask with limited supervision contributing as a team player.
- Excellent interpersonal, verbal and written communication skills, with the ability to communicate technical problems to non-technical audiences.
- Experience handling multiple changing priorities and meeting deadlines in a professional manner.
- Solid experience with Microsoft Office suite of products.
- Must be able to provide on-call support on a rotating basis.
- Ability to travel between ConServe's offices as needed.
- U.S. Citizenship or Lawful Permanent Resident Alien with three or more years of U.S. residency from date of legal entry into U.S.
- Ability to obtain and maintain Government Security Clearance.
- No conflicts of interest with ConServe or our Clients.

## **Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- The employee must occasionally lift or move up to 25 pounds and occasionally lift or move up to 100 pounds with assistance.
- Ability to sit or remain sedentary for up to 8 hours per day, except for periodic breaks pursuant to applicable law.
- Must occasionally be able to bend, move, climb and lie down in awkward positions.
- Ability to type on a computer for eight (8) hours.
- While performing the duties of this job, the employee is required to use and reach with hands, walk, stoop, kneel, crouch, stand, see and hear.
- Ability to listen and talk frequently throughout the day.

Reasonable accommodations may be made to the extent required under applicable law to enable individuals with disabilities to perform the essential functions of this position.

## **MISSION STATEMENT:**

ConServe is dedicated to satisfying the needs of our Clients in a manner consistent with improving the

*ConServe is an Equal Opportunity Employer (EOE) and is a Drug Free Workplace*

human condition, and that will foster the development of long term mutually beneficial relationships with our Clients, our Employees, our Suppliers and Business Partners and the Community as a whole.

Disclaimer: The above job description is not a contractual or binding document; it is provided as a guide to the types of duties required to be undertaken. Duties may vary from time to time and this description is subject to review. Modifications will be made as needed to support changes in the business climate and requirements.