

Recommended Collections 12/2022

Proficiency With Office Software



Everyday Excel, Part 1



Everyday Excel, Part 2

Building Your Excel Expertise



Excel Skills for Business: Intermediate I



Excel Skills for Business: Intermediate II

Starting Your Own Business



Essentials of Entrepreneurship: Thinking & Action



Developing An Entrepreneurial Mindset: First Step Towards Success



The Search for Great Ideas: Harnessing Creativity to Empower Innovation



Planning: Principled, Proposing, Proofing & Practicing to a Success Plan

Entry Level/IT Support Specialist



Technical Support Fundamentals



The Bits and Bytes of Computer Networking



Operating Systems and You: Becoming a Power User



Google IT Support Certificate

Healthcare Careers



Career 911: Your Future Job in Medicine and Healthcare



Spanish for Successful Communication in Healthcare Settings



Clinical Terminology for International and U.S. Students



Vital Signs: Understanding What the Body Is Telling Us

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Additional titles include....

- Entry Level Cybersecurity Analysts
- Digital Manufacturing and Design Technology
- Multiple Project Management Offering

- Business English (for speakers of other languages)
- Experienced Hire Software Developer
- Leadership for Supervisors and Managers