

Youth Target Populations & Eligibility

The Navigator will be responsible for the successful outreach, recruitment, intake, and assessment of eligible youth who are 100% out-of-school youth (OSY). Navigators will collect and/or verify all documentation to determine eligibility and validate the eligibility of all youth before WIOA Youth enrollment takes place.

The primary focus of this solicitation is to provide WIOA services to older disconnected OSY youth who must live in Monroe County, meet eligibility criteria, and have a documented barrier to academic achievement and/or job readiness. Older disconnected youth are aged 16-24, are not attending school or employed and not readily employable due to having a barrier. NOTE: Our local area will limit new OSY enrollees to being no less than 17 years of age.

OSY Youth Target Populations:

Target OSY youth populations to be served under this solicitation:

- Referred to Navigators by RochesterWorks Career Centers staff
- Urban, suburban, and rural
 - Particular focus can be placed on serving OSY living in a neighborhood, quadrant, village, town, east/west county.
- Aging out of foster care
- Criminal/juvenile justice system engaged or at risk of
- Children of incarcerated parent(s)
- Public assistance recipient
- Pregnant or parenting teen
- Runaway and/or homeless, or at risk of homelessness
- Gang affiliated or at risk of
- Refugee and legally able to work in the US
- Disabled and able to work

Prior to WIOA youth enrollment, the Navigator will determine the appropriateness of potential youth through reasonable demonstration of the youth's willingness and ability to accomplish the intent and purpose of the goals of WIOA youth funding. If the Navigator determines the youth is not appropriate for WIOA Youth enrollment, they should refer youth to other potential programs and/or community resources, including but not limited to services offered through the RochesterWorks Career Centers to the general public.

Program applicants are encouraged to leverage additional funds by collaborating with other agencies in order to provide holistic services to the youth being served since WIOA youth funds are limited and restricted.

It is expected that a majority of OSY served during the contract period will demonstrate positive performance (see A-5 for detail on WIOA performance goals).

Eligibility:

See definitions below for “an eligible youth”. For additional information refer to USDOL’s WIOA Title I-B

For youth between the ages of 18 and 24, when the pool of eligible candidates includes veterans and eligible spouses of veterans, the guidelines require veterans and their spouses be given the highest priority in the selection process.

RochesterWorks may identify one or more successful applicants from this solicitation to provide navigator services to youth currently enrolled and actively receiving WIOA youth services under a contract that is expiring.

Under WIOA Section 129(a):

An eligible OSY is defined, as an individual who is:

- (a) Not attending any school (as defined under State law);
- (b) Not younger than age 16 or older than age 24 at time of enrollment. Because age eligibility is based on age at enrollment, participants may continue to receive services beyond the age of 24 once they are enrolled in the program; and
- (c) **One or more of the following:**
 - (1) A school dropout;
 - (2) A youth who is within the age of compulsory school attendance and has not attended school for at least the most recent complete school year calendar quarter
 - School year calendar quarter is based on how a local school district defines its school year quarters. In cases where schools do not use quarters, local programs must use calendar year quarters;
 - (3) A recipient of a secondary school diploma or its recognized equivalent who is a low-income individual and is either basic skills deficient or an English language learner;
 - (4) An offender;
 - (5) A homeless individual aged 16 to 24 who meets the criteria defined in sec. 41403(6) of the Violence Against Women Act of 1994 ([42 U.S.C. 14043e-2\(6\)](#)), a homeless child or youth aged 16 to 24 who meets the criteria defined in sec. 725(2) of the McKinney-Vento Homeless Assistance Act ([42 U.S.C. 11434a\(2\)](#)) or a runaway;
 - (6) An individual in foster care or who has aged out of the foster care system or who has attained 16 years of age and left foster care for kinship guardianship or adoption, a child eligible for assistance under sec. 477 of the Social Security Act ([42 U.S.C. 677](#)), or in an out-of-home placement;
 - (7) An individual who is pregnant or parenting;
 - (8) An individual with a disability; or
 - (9) A low-income individual who requires additional assistance to enter or complete an educational program or to secure or hold employment.

Our Local Workforce Development Board (LWDB) has defined youth who ‘require additional assistance’ as those who fit in under the following categories:

- Substance Abuser
- Victim of physical/sexual/psychological abuse
- Completed Job Readiness Assessment Tool, score below 75%

A low-income individual is defined as an individual who:

(a) For OSY, only those youth who are the recipient of a secondary school diploma or its recognized equivalent and are either basic skills deficient or an English language learner, and youth who require additional assistance to enter or complete an educational program or to secure or hold employment, must be low-income. All other OSY meeting OSY eligibility under § 681.210(c)(1), (2), (4), (5), (6), (7), and (8) are not required to be low-income.

Income Guidelines Chart, 2023 - Household Income* at Highest of 70% of the Lower Living or Poverty Income Guidelines, 2023 (current guidelines effective January 19, 2023):

Family Size	Annual Income
1	\$ 14,580
2	\$ 20,018
3	\$ 27,474
4	\$ 33,916
5	\$ 40,027
6	\$ 46,807
7	\$ 53,587
8	\$ 60,367
9	\$ 67,147
10	\$ 73,927

Income Sources to Include or Exclude

Include For Determination	Do Not Include
• Wages, Salaries (<i>gross</i>), including Tips	• Public Assistance (<i>welfare: TANF, SSI, General Assistance</i>)
• Net earnings from self-employment	• Non-cash benefits (SNAP (<i>Food Stamps</i>), <i>Housing, Medicaid</i>)
• Interest & Dividends from savings & investments	• Lump-sum (<i>one-time</i>) Worker’s Comp
• Pension Income (<i>all types</i>)	• Lump-sum (<i>one-time</i>) Insurance Awards
• Rental Income (<i>net</i>)	• Lump-sum Inheritance
• Alimony	• Proceeds from sale of property
• Lifetime Annuities/awards	• Tax Refunds
• Disability Benefits (<i>except one-time lump-sum</i>)	• Loans
• Worker’s Compensation (<i>except one-time lump-sum</i>)	• Gifts
• College/university grants, aid fellowship	• Pell Grants or Federal Work Study
• Military Family Allotments	• Active Duty Pay for Veterans
• Unemployment Insurance Benefits *	
• Child Support *	

* Unemployment Insurance Benefits and child support may be excluded for purposes of Adult ITA and supportive services eligibility.

In cases permitted by regulations promulgated by the Secretary of Labor, an individual with a disability is considered a “family” of 1. Low-income determination is based on their income alone, despite whom they live with.