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2023 SYEP BIDDER'S CONFERENCE

Q: DEFINE "PROGRAM BASED" UNDER PROGRAM ELIGIBILITY?

- Program based entails no work component and more of a classroom setting and learning environment for career exploration
 - Working on a project with no employment partners
- Employment based will involve partnering with local businesses/ employers to provide structured work experiences.
 - The agency applying for the RFP could be the employer of record if there is a qualifying position within the agency

Q: WILL THE TOTAL BUDGET AMOUNT RECEIVED BE FOR THE PROPOSED NUMBER OF YOUTH TO SERVE (X) MULTIPLIED BY THE COST PER YOUTH (\$2,710)?

- Yes, depending on Staff Costs and Operating Costs, the budget may fall under the Cost Per Youth or be exact
 - Please refer to the Budget Instructions and Forms on pages 15-21
 - Requested Funds must not exceed \$2,710 (Cost Per Youth)

Q: ITEMS TO KEEP IN MIND WHEN WORKING ON THE BUDGET FORM:

- When calculating Costs (staff, operating and participant), make sure you are verifying the cost per youth multiplied by the total amount of youth you are requesting
- Fringe can be challenging- RWI will need to see what the expense is for the staff
- Administrative Cost is capped at 10% of Budget
 - Indirect Cost Rate Letter from the state will be sufficient as backup documentation
 - If you do not have one, you will be required to break it down with a detailed description on the Narrative/Justification (page 20)
 - Ex: Financial Rep. salary- will need to know hours worked towards the program

Q: WILL YOUTH 16+ YEARS OF AGE BE INCLUDED UNDER THIS RFP?

- This RFP is specifically slated for youth 14/15 years of age and programs must have the capacity to serve a minimum of 10 youth
- Youth 16+ are eligible for RochesterWorks Direct Placement Program
 - RW partners with local employers in the area
 - Employers interested, must complete an Intern Request Form
 - There is no minimum requirement for number of Interns
 - No budget required



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Q: ELIGIBILITY REQUIREMENTS FOR DIRECT PLACEMENT

- Will be utilized for youth 16- 20 years of age and be interviewed by RWI's Direct Placement Staff to be placed according to interests and availability of jobs
- All wages are provided by RWI, and payroll is handled by a third party
- Programs are eligible to submit a proposal and participate in Direct Placement
 - Complete the RFP to apply to serve a minimum of 10 youth.
 - Complete the Intern Request Form to serve at least 1 youth through the Direct Placement Program.
 - Idea to use Direct Placement youth as Youth Leaders for work experience with 14/15-year-old who are a part of the RFP process
- Youth can work up to 35-40 hours per week
 - More flexibility with work schedule and can work beyond 6 weeks
 - Youth are paid \$15/hour
- If interested please contact Delia Smith, Youth Career Services Coordinator, dsmith@rochesterworks.org or (585) 258-3500 x5232

Q: IF A PROGRAM HAS A CONCEPT FOR A NON-TRADITIONAL PROGRAM, COULD THEY PRE-BRIEF THE IDEA PRIOR TO APPLYING?

- Yes, RWI can answer general questions
- Highly suggested for programs to think outside of the box and be creative
- Look into potential partnerships with other organizations and think collaboratively

Q: WHAT IS THE TIMELINE FOR YOUTH APPLICATIONS?

- Applications go-live on the website, February 1, 2023, through March 31, 2023
- Requiring applicants to submit documentations no later than April 1, 2023
- Encourage youth to apply and submit documentation early if they are interested in working with your organization
 - Eligible youth will have an opportunity to request your worksite on their job selection form
- Application, documents, and additional information can be found at: <https://rocsummeryouth.com/>



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THE FOLLOWING ORGANIZATIONS WERE PRESENT AT THE 2023 BIDDERS CONFERENCE:

- *AC SUMMER LEAP*
- *ACTION FOR A BETTER COMMUNITY*
- *BOYS & GIRLS CLUBS OF ROCHESTER*
- *CITY OF ROCHESTER- OFFICE OF VIOLENCE PREVENTION*
- *COMMUNITY RESOURCE COLLABORATION*
- *CCCS OF ROCHESTER*
- *DIGNITY HEAL LIFE CENTER INC. ALCOHOL SUBSTANCE ABUSE AGENCY*
- *GIRLS ROCK ROCHESTER*
- *GREENTOPIA*
- *PEARL RESOURCES INC.*
- *LEGACY MAKERS WEALTH INITIATIVE*
- *STARBRIDGE*
- *S.W.A.N INC @ MONTGOMERY NEIGHBORHOOD CENTER*
- *TAPROOT COLLECTIVE*
- *URBAN LEAGUE OF ROCHESTER, NY*
- *YMCA OF GREATER ROCHESTER*