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**ATTACHMENT A
PROPOSAL TO PROVIDE LEASED SPACE**

Response for REQUEST FOR PROPOSAL (RFP) **Space Number 2A, Administrative Office Space (AOS)**, issued by RochesterWorks, Inc., dated September 13, 2019.

SUBMITTED BY:

Name of Firm or Person(s): _____

Address: _____

City, State, Zip Code: _____

Name of Preparer: _____

EMAIL Address: _____

Telephone numbers (office / mobile): _____

Date of Proposal: _____

1. FACILITY NAME AND LOCATION:

Name: _____

Street Address: _____

City, State, Zip Code: _____

2. RENTABLE SQUARE FEET:

Amount of rentable square feet estimated to accommodate the program described in the RFP:

Floor(s) that are available: _____

Square footage for each floor to be occupied: _____

3. PARKING:

Number of spaces available _____

Number of spaces available exclusively to lessee _____

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4. FACILITY STATUS: Is the facility (check one):

Existing _____ Under construction _____ To be constructed _____ IF

Existing, age of facility: _____ IF

under construction, or to be constructed, projected completion date: _____.

5. BUILDING INFORMATION: Total number of floors: _____ Number of

floors available for lease: _____ Approximate

usable sq. ft. per floor: _____ Average ceiling height: _____ Does the building

contain friable asbestos? _____ IF YES, 1) Is the asbestos managed under a plan prepared

by a licensed asbestos planner? _____; 2) Is a copy of the plan available for review? _____

6. ANNUAL RENTAL: State the total annual rent for the first year of the lease:

_____, which is \$_____ per rentable square foot.

Describe ALL services offered or allowances included, such as utilities, security services, any rent concession, assigned parking, tenant improvements, etc.:

7. ESCALATION, IF ANY: Describe any annual rent escalation:

8. SECURITY: Describe facility and parking security:
